DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

HOUSING ELEMENT ANNUAL PROGRESS REPORT (APR) INSTRUCTIONS

INTRODUCTION

Note: Some instructions and definitions can be found in the column headers of the tables. (Cells with red marke

Government Code section 65400 requires that each city, county, or city and county, including charter cities, prepare an annual progress report (APR) on the status of the housing element of its general plan and progress in its implementation, using forms and definitions adopted by the Department of Housing and Community Development (HCD). The following form is to be used for satisfying the reporting requirements of Government These forms and instructions, originally adopted March 27, 2010, have been updated to incorporate new Housing Element APR requirements pursuant to Chapter 374, Statutes of 2017 (Assembly Bill 879); Chapter 366, Statutes of 2017 (Senate Bill 35), Chapter 664, Statutes of 2019 (Assembly Bill 1486), Chapter 159, Statues of 2019 (Assembly Bill 101), Chapter 661, Statutes of 2020 (Assembly Bill 1255), Chapter 15, and Statutes of 2020

How to submit the Housing Element Annual Progress Report (APR)

The APR must be submitted to the Department of Housing and Community Development (HCD) and the Governor's Office of Planning and Research (OPR) on or before April 1 of each year using the forms and tables specified by HCD. The APR provides information for the previous calendar year and must be submitted separately to both HCD and OPR (Gov. Code, § 65400.). There are two methods available for submitting APRs:

1. Online Annual Progress Reporting System - This allows jurisdictions to upload directly into HCD's database, limiting the risk of errors. To use the online system, email APR@hcd.ca.gov, and request login information for your jurisdiction. *Please note: Using the online system only provides the information to HCD. The APR must still be submitted to OPR. Their email address is opr.apr@opr.ca.gov.*

2. Email - Jurisdictions complete the Excel APR forms and submit to HCD at APR@hcd.ca.gov and to OPR at opr.apr@opr.ca.gov. When using the email method, send the electronic version as an Excel workbook attachment. Do not send a scanned copy of the tables. In addition to submitting Housing Element APRs, jurisdictions must also submit General Plan Annual Progress Reports to both HCD and OPR. Please email these documents to APR@hcd.ca.gov and opr.apr@opr.ca.gov.

NOTE: When submitting successor entity reporting data as required pursuant to California Health and Safety Code 34176.1, the data must be identified as an addendum to the APR and emailed to APR@hcd.ca.gov concurrently with the APR submittal. When using the online system, this report should be sent separately to the APR email box to satisfy the Government Code section 65400 reporting requirement.

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DEFINITIONS

1. "Above moderate income" means households earning more than 120 percent of area median income.

2. "Annual Progress Report (APR)" means the housing element annual progress report required by Government Code section 65400 and due to HCD by April 1 of each year reporting on the prior calendar year's activities.

3. "Application submitted" means an application submittal that has been determined complete by the jurisdiction.

4. "Area Median Income (AMI)" means the median household income based on household size of a geographic area of the state, as annually updated by the California Department of Housing and Community Development (HCD), pursuant to Health and Safety Code section 50093.

5. "Certificate of occupancy date" is the date(s) the certificate(s) of occupancy, or other evidence of readiness for occupancy (e.g., final inspection, notice of completion), was/were issued.

6. "Committed Assistance" is when a local government has entered into a legally enforceable agreement within a specific timeframe spanning from the beginning of the RHNA projection and may be executed throughout the planning period. Committed Assistance includes obligating funds or other in-kind services for affordable units available for occupancy within two years of the agreement.

7. "Completed Entitlement" means a housing development or project which has received all the required land use approvals or entitlements necessary for the issuance of a building permit. This means that there is no additional action required to be eligible to apply and obtain a building permit.

8. "Density Bonus" as defined in Government Code section 65915.

9. "Extremely low-income" means a household earning less than 30 percent of area median income pursuant to Health and Safety Code, section 50105.

10. "Infill housing unit" is defined as being a unit located within an urbanized area or within an urban cluster on a site that has been previously developed for urban uses, or a vacant site where the properties adjoining at least two sides of the project site are, or previously have been, developed for urban uses. For the purposes of this definition, an urbanized area or an urban cluster is as defined by the United States Census Bureau.

11. "Locality" or "local government" means a city, including a charter city, a county, including a charter county, or a city and county, including a charter city and county.

12. "Lower-income or Low-Income" means a household earning less than 80 percent of area median income pursuant to Health and Safety Code, section 50079.5.

13. "Moderate income" means households whose income does not exceed 120 percent of area median income pursuant to Health and Safety Code, section 50093.

14. "Permitted units" mean units for which building permits for new housing construction have been issued by the local government during the reporting calendar year. For this purpose, "new housing unit" means housing units as defined by the Department of Finance for inclusion in the Department of Finance's annual "E-5 City/County Population and Housing Estimates" report, which is the same as the Census definition of a housing unit.

Note: Accessory dwelling units (ADU) and junior accessory dwelling units (JADU) pursuant to Government Code sections 65852.2 and 65852.22 meet the definition above.

15. "Production report" or "Annual Progress Report (APR)" means the information reported pursuant to subparagraph (D) of paragraph (2) of subdivision (a) of Section 65400 of Government Code.

16. "Project" or "Development" refers to a housing related activity where new construction of a unit(s) is proposed or has had a building permit and/or certificate of occupancy issued during the reporting calendar year. This may include single family, mixed use, multifamily, accessory dwelling unit, or any other developments where housing units, as defined by the U.S. Census Bureau and the California Department of Finance, are a component of the project.

17. "Realistic Capacity" means an estimate of the number of units that can be accommodated on each site in the inventory. The estimate must include adjustments to reflect land use controls and site improvement requirements but may rely on established minimum density standards.

18. "Reporting period" means the prior calendar year's activities for the housing element annual progress report required by Government Code section 65400 and due to HCD by April 1 of each year and utilized to create the determination for which locality is subject to the Streamlined Ministerial Approval (SB35 Streamlining) Provisions.

19. "RHNA" means the local government's share of the regional housing need allocation pursuant to Government Code section 65584 et seq.

20. Unit Category: type of units that are classified under the following categories:

- **Single Family-Detached Unit (SFD)**- a one-unit structure with open space on all four sides. The unit often possesses an attached garage.
- **Single Family-Attached Unit (SFA)**- a one-unit structure attached to another unit by a common wall, commonly referred to as a townhouse, half-plex, or row house. The shared wall or walls extend from the foundation to the roof with adjoining units to form a property line. Each unit has individual heating and plumbing
- **2-, 3-, and 4-Plex Units per Structure (2-4)-** a structure containing two, three, or four units and not classified as single-unit attached structure.
- **5 or More Units per Structure (5+)-** a structure containing five or more housing units.
- **Accessory Dwelling Unit (ADU) -** means a unit that is attached, detached or located within the living area of the existing dwelling or residential dwelling unit which provides complete independent living facilities for one or more persons. It shall include permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel on which the single-family dwelling is situated pursuant to Government Code section 65852.2. An ADU also includes the following: an efficiency unit, as defined in Section 17958.1 of the Health and Safety Code or a manufactured home, as defined in Section 18007 of the Health and Safety Code.
- **Mobile Home Unit/Manufactured Home** – a one-unit structure that was originally constructed to be towed on its own chassis. *Please note: Spaces in a mobile home park can be counted towards RHNA, if the spaces counted are new hook-ups/spaces rather than new mobile home park residents moving onto existing lots.*

21. "Very low-income" means households earning less than 50 percent of area median income pursuant to Health and Safety Code, section 50105.

AUTHORITY CITED: Government Code section 65400.

FORM INSTRUCTIONS

GENERAL INFORMATION

Fields in gray auto-populate. No data entry is needed.

Some of the cells are locked to ensure data can be automatically uploaded to the online system.

Tables A and A2 of the worksheet are currently configured to accept up to 1,000 lines of data. Insert rows if Projects are now tracked at all stages of development, from initial application to final certificate of occupancy.

All dates must be entered as month/date/year (e.g., 6/1/2018).

The form works best with macros enabled in Excel.

Begin with the “Start Here” tab, as previous years’ information will pre-populate in Table B after the jurisdiction’s name is entered.

START HERE

Enter general contact and report information in the “Start Here” tab.
It is important to start with this worksheet because the answers entered will affect how information is displayed (e.g. permit numbers from prior years are pre-populated when jurisdiction’s name is entered).
Information to enter includes:

- City or County name
- Reporting calendar year (e.g., 2019). *Please note: The reporting year will always be from January 1 – December 31 of the previous year.*
- Contact person
- Title
- Email
- Phone
- Mailing address

This sheet includes instructions regarding submitting the Housing Element APR to HCD and OPR.

TABLE A
Housing Development Applications Submitted

Only include data on housing units and developments for which an application was deemed complete between January 1st and December 31st of the reporting year identified on the “Start Here” tab. In table A, an “application” is a formal submittal of a project for approval. This application is either an application for a discretionary entitlement, or where only a ministerial process is required (e.g., zoned by right), the application for a building permit.

Project Identifier: Include the Current Assessor Parcel Number (APN) and street address. The Prior APN, Project Name and Local Jurisdiction Tracking ID are optional.

- Prior APN – Enter an APN previously associated with the parcel, if applicable (optional field).
- Current APN – Enter the current available APN. If necessary, enter additional APNs in the notes section field
- Street Address – Enter the number and name of street.
- Project Name – Enter the project name, if available (optional field).
- Local Jurisdiction Tracking ID – This may be the permit number or other identifier (optional field).

2. Unit Types: Each development should be categorized by one of the following codes. Refer to “Unit Category” in the Definitions section for additional descriptions. Use the drop-down menu to select one of the following

- SFA (single-family attached unit)
- SFD (single-family detached unit)
- 2-4 (two- to four-unit structures)
- 5+ (five or more unit structure, multifamily)
- ADU (accessory dwelling unit)
- MH (mobile home/manufactured home)

3. Tenure: Identify whether the units within the development project are either proposed or planned at initial occupancy for either renters or owners. Use the drop-down menu to select one of the following options:

- Renter occupant (R) or
- Owner occupant (O)

4. Date Application Submitted: Enter the date the housing development application was submitted. If the application was incomplete at the time of submittal, enter the date the application was determined complete by the local government (refer to "application submitted" under definitions). Enter date as month/day/year (e.g.,

5. Proposed Units Affordability by Household Incomes: For each development, list the number of units proposed in the application by affordability level and whether the units are deed restricted or non-deed restricted. Refer to the Definitions section for additional descriptions:

Very low-income households: 0-50% AMI

Low-income households: 50-80% AMI

Moderate-income households: 80-120% AMI

Above-moderate households: above 120%

To verify income levels, refer to the income limit charts on HCD's website at http://www.hcd.ca.gov/grants-funding/income-limits/state-and-federal-income-limits.shtml (see section for Official State Income

6. Total Proposed Units by Project: This field auto-populates with the total number of units proposed, as entered in #5 (total of deed restricted & non-deed restricted units for Very Low-, Low-, Moderate- and Above

7. Total Approved Units by Project: Enter the number of units that the jurisdiction approved for this project

8. Total Disapproved Units by Project. If the project is denied or total number of units is reduced, please enter the number of units denied or reduced. This value should equal Total Proposed Units by Project minus "Total Approved Units by Project."

9. Was "Application Submitted" pursuant to Government Code section 65913.4, subdivision (b) (Streamlined Ministerial Approval Process (SB 35 Streamlining))? Use the drop-down menu to select one of the following

- No
- Yes – But no action taken
- Yes – Approved
- Yes – Denied

10. Notes: Use this field to enter any applicable notes about the project or development. Completion of this field

TABLE A2

Annual Building Activity Report Summary – New Construction, Entitled, Permits and Completed Units

Fields 1 through 15 Housing Development Information

This table requires information for very low, low, moderate and above moderate income housing affordability categories and for mixed-income projects. Include data on net new housing units and developments that have received any one of the following:

- An entitlement
- A building permit
- A certificate of occupancy or other form of readiness that was issued during the reporting year.

Please note: Only building permits are used for the purposes of determining progress towards RHNA (fields 7, 8 and 9 of this table, described below).

New housing units : For the APR, "new housing unit" means housing units as defined by the Department of Finance for inclusion in the Department of Finance's annual "E-5 City/County Population and Housing Estimates" report, which is the same as the census definition of a housing unit.
Development activity spanning multiple years : It is highly likely that the same project will be reported in multiple years of APRs. For example, a project should be listed in three separate APRs if it is entitled in one year, receives the building permit next year, and the certificate of occupancy in the year following.
In scenarios where development activity spans multiple years, the jurisdiction should only report activity that occurred within the reporting year. For example, if a project received building permits in *2018* , but received entitlements in *2017* , the *2018 APR* should only report the building permit information (fields 7, 8 and 9), and
Separate living quarters : A house, an apartment, a mobile home, a group of rooms, or a single room occupied as separate living quarters, or if vacant, intended for occupancy as separate living quarters. Separate living quarters are those in which the occupants live separately from any other individuals in the building and which have direct access from outside the building or through a common hall. For vacant units, the criteria of separateness and direct access are applied to the intended occupants whenever possible.
Please note: Group quarters facilities, such dormitories, bunkhouses, and barracks cannot be counted as housing units, but student housing that is set up as separate living quarters per the census definition can be counted. This type of student housing must be counted per unit, and not on a bedroom or per person basis.
Net new units : If a building is being demolished to build the new units, the APR should report net new units. For example, if 10 units are being demolished on a site to build a 100-unit building, the APR should report 90 new units. In the case of new construction where fewer units are being built than were there previously, do not report negative permits. For example, if 10 units are being torn down on a site to build 5 units, this would not count as any new units on the APR and should not be reported as a negative number.
To assist in reporting demolished/destroyed units, refer to section number 20 below (Table A2, column 20).
All new unit information is to be listed in the following fields:
<u>Fields 1 through 3 – Project Identifier and Unit Types</u>
1. Project Identifier: Include the Current Assessor Parcel Number (APN) and street address. The prior APN, project name or local jurisdiction tracking ID are optional.

- Prior APN – Enter an APN previously associated with the parcel, if applicable (optional field).
- Current APN – Enter the current available APN. This field allows a maximum of 40 characters. If necessary enter additional APNs in the notes section field number 21.
- Street Address – Enter the number and name of street.
- Project Name – Enter the project name, if available (optional field).
- Local Jurisdiction Tracking ID – This may be the permit number or other identifier (optional field).

2. Unit Category Codes: Each development should be categorized by one of the following codes: Refer to "Unit Category" in the Definitions section for additional descriptions. Use the drop-down menu to select one of the

- SFA (single-family attached unit)
- SFD (single-family detached unit)
- 2-4 (two- to four-unit structures)
- 5+ (five or more unit structure, multifamily)
- ADU (accessory dwelling unit)
- MH (mobile home/manufactured home)

3. Tenure: Identify whether the units within the development project are either proposed or planned at initial occupancy for either renters or owners. Use the drop-down menu to select one of the following options:

- Renter occupant (R) or
- Owner occupant (O)

<u>Fields 4 through 6 – Completed Entitlement</u>

4. Affordability by Household Income – Completed Entitlement: For each development, list the number of units that have been issued a completed entitlement during the reporting year by affordability level and whether the units are deed restricted or non-deed restricted. Refer to the Definitions section for additional descriptions:

- Very low-income households: 0-50% AMI
- Low-income households: 50-80% AMI
- Moderate-income households: 80-120% AMI
- Above-moderate households: above 120%

To verify income levels, refer to the income limit charts on HCDs website at http://www.hcd.ca.gov/grants-funding/income-limits/state-and-federal-income-limits.shtml (see section for Official State Income

5. Entitlement Date Approved: Enter the date within the reporting year that all required land use approvals or entitlements were issued by the jurisdiction; leave blank if entitlement was approved outside the reporting year. Enter date as month/day/year (e.g., 6/1/2018). Refer to definition of "Completed Entitlement."

6. # of Units Issued Entitlements: This is an auto-populated field. This field reflects the total number of units that were entitled for very-low, low, moderate, and above moderate income, as entered in field 4 on this table.

Fields 7 through 9 – Building Permit

7. Affordability by Household Income – Building Permits: For each development, list the number of units that have been issued a building permit during the reporting year by affordability level and whether the units are deed restricted or non-deed restricted. Refer to the Definitions section for additional descriptions:

- Very low-income households: 0-50% AMI
- Low-income households: 50-80% AMI
- Moderate-income households: 80-120% AMI
- Above-moderate households: above 120%

To verify income levels, refer to the income limit charts on HCDs website at http://www.hcd.ca.gov/grants-funding/income-limits/state-and-federal-income-limits.shtml (see section for Official State Income

8. Building Permits Date Issued: Enter the date within the reporting year that the building permit was issued by the jurisdiction; leave blank if building permit was issued outside the reporting year. Enter date as month/day/year (e.g., 6/1/2018). Refer to definition of "Permitted Units."

9. # of Units Issued Building Permits: This is an auto-populated field. This field will sum units that were permitted for very-low, low, moderate, and above moderate income, as entered in field 7 on this table.

Fields 10 through 12 – Certificates of Occupancy

10. Affordability by Household Income – Certificates of Occupancy: For each development, list the number of units that issued certificates of occupancy or other form of readiness (e.g., final inspection, notice of completion) during the reporting year by affordability level and whether the units are deed restricted or non-deed restricted. Refer to the Definitions section for additional descriptions:

- Very low-income households: 0-50% AMI
- Low-income households: 50-80% AMI
- Moderate-income households: 80-120% AMI
- Above-moderate households: above 120%

To verify income levels, refer to the income limit charts on HCDs website at http://www.hcd.ca.gov/grants-funding/income-limits/state-and-federal-income-limits.shtml (see section for Official State Income

11. Certificates of Occupancy (or other forms of Readiness) Date Issued: Enter the date the certificate of occupancy or other form of readiness (e.g., final inspection, notice of completion) was issued for the project. For most jurisdictions, this is the final step before residents can occupy the unit. Leave blank if certificate of occupancy was not issued in the reporting year. Enter date as month/day/year (e.g., 6/1/2018).

12. # of Units Issued Certificates of Occupancy or other forms of Readiness: This is an auto-populated field. This field will sum units that were issued a certificate of occupancy for very-low, low, moderate, and above moderate income, as entered in field 10 on this table.

13. How many of the Units were Extremely-Low Income Units (Optional): To gain a greater understanding of the level of building activity to meet the needs of extremely low-income households in the state, HCD asks that you estimate, to the extent possible, the number of units affordable to extremely-low income households. This number will be a subset of the number of units affordable to very low-income households, as indicated in fields 4, 7 and 10 above. *Please note: The number entered in the very low section will not be reduced by the number entered here. Although completion of this field is optional, your input would be greatly appreciated.*

14. Was Project approved using Government Code section 65913.4, subdivision (b) (Streamlined Ministerial Approval Process (SB 35 Streamlining))? Use the drop-down menu to select one of the following options:

- "Y" if jurisdiction approved the project application pursuant to the streamlined ministerial approval process (SB 35 Streamlining).
- "N" for all other situations.

15. Are these infill units? To gain a greater understanding of the level of infill housing activity in the state, HCD asks that you clarify if the housing units reported are infill by selecting "Yes" or "No." Although completion of this field is optional, your input would be greatly appreciated. See Definitions section for "infill housing units"

Fields 16 through 18: Please note, if any units are reported as very-low, low, or moderate income in fields 4, 7 or 10 then information in fields 16, 17 and/or 18 must be completed to demonstrate affordability. In the absence of justification that the unit is affordable to a very- low, low, and moderate income household, the unit must be counted as above-moderate income.

Fields 16 and 17 Housing with Financial Assistance and/or Deed Restrictions

For all housing units developed or approved with public financial assistance and/or have recorded affordability deed restriction or covenants, identify funding sources and/or mechanisms that enable units to be affordable.

16. Assistance Programs Used for Each Development: Enter information here if units received financial assistance from the city or county and/or other subsidy sources, have affordability restrictions or covenants, and/or recapture of public funds upon resale.

Use the drop-down menu to select the acronym of the applicable funding program(s), as listed below. To select more than one funding source click once then select the cell again and click another source.

- Acq/Rehab: CalHFA Acquisition/Rehab Loan Program
- AHP: Affordable Housing Program - Fed Home Loan
- AHSC: Affordable Housing and Sustainable Communities
- CalHOME: CalHOME
- CDBG: Community Development Block Grant
- CDLAC: CDLAC Bonds (CA Debt Limit Allocation Committee)
- CESH: CA Emergency Solutions & Housing
- ESG: Emergency Solutions Grant
- GSAF: Golden State Acquisition Fund
- HEAP: Homeless Emergency Aid Program
- HHAP: Homeless Housing, Assistance and Prevention Program
- HKEY: Homekey
- HOME: Housing Investment Partnership Program
- HOPWA: Housing Opportunities for Persons with AIDS
- IIG: Infill Infrastructure Grant
- LHTF: Local Housing Trust Funds
- LIHTC: CTCAC/Low Income Housing Tax Credits
- MHP: Multifamily Housing Program - HCD
- MHSA: Mental Health Services Act Funding
- MPRROP: Mobilehome Park Rehab & Resident Ownership Program
- MRB: Mortgage Revenue Bonds

- MyHOME: MyHome Down Payment Assistance
- NHTF: National Housing Trust Fund
- NPLH: No Place Like Home
- PBS8: Section 8 Project-Based Rental Assistance
- PDLP: Predevelopment Loan Program
- RAD: Rental Assistance Demonstration Program
- RDA: Redevelopment Agency or Successor Agency Funds
- Sec 202: HUD Section 202 Housing for the Elderly
- Sec 811: Section 811 Project Rental Assistance
- SERNA: Joe Serna Jr Farmworker Housing Program
- SHMHP: Supportive Housing MHP
- SNHP: Special Needs Housing Program - CalHFA
- TOD: Transit Oriented Development Program
- USDA: USDA Rural Development Housing Programs
- VHHP: Veterans Housing and Homeless Prevention Program
- Other: Describe in Notes

17. Deed Restriction Type: Enter information here if units in the project are considered affordable to very-low, low, and/or moderate income households due to a local program or policy, such as an inclusionary housing ordinance, regulatory agreement, or a density bonus. This field should not be used to enter the number of deed restricted units. Identify the mechanism used to restrict occupancy based on affordability to produce "deed restricted" units. Use the drop-down menu to select one of the following options

- "INC" if the units were approved pursuant to a local inclusionary housing ordinance.
- "DB" if the units were approved using a density bonus.
- "Other" for any other mechanism. Describe the source in notes section number 21.

18. Housing without Financial Assistance or Deed Restrictions: Enter information here if the units are affordable to very-low, low and moderate income households without financial assistance and/or deed restrictions. In these cases, affordability must be demonstrated by proposed sales price or rents.

- Sales prices and rents must meet the definition of affordable as defined in Health and Safety Code Section 50052.5 for owner-occupied units or Health and Safety Code section 50053 for renter-occupied units.
- Describe how the newly constructed rental or ownership housing units were determined to be affordable to very- low, low, and moderate income households without either public subsidies or restrictive covenants. This may be based on various methods considering sales prices or rents relative to the income levels of households such as through a survey of comparable units in the area that show the unit would be affordable to very-low,
  - The jurisdiction can consider comparable rental prices or new sales prices (actual or anticipated). The jurisdiction should consider costs for renters (i.e., 30% of household income for rent and utilities) or owners (e.g., 30% of household income for principal, interest, taxes, insurance and utilities, pursuant to Title 25 CCR
- In the absence of justification that the unit is affordable to a very- low, low, and moderate income household, the unit must be counted as above-moderate income.

19. Term of Affordability or Deed Restriction: If units have committed financial assistance and/or are deed restricted, enter the duration of the affordability or deed restriction. If units are affordable in perpetuity, enter 1,000. If multiple funding sources or deed restrictions on the development have different terms of affordability, please enter the longest term of affordability. Although completion of this field is optional, your input would be

20. Demolished/Destroyed Units: This section is to report if the project and associated APN, has a permit, entitlement or certificate of occupancy in the reporting year, and the APN previously had demolished or

- Enter the "Number of Demolished or Destroyed Units" in the reporting calendar year.
- From the drop down menu select "demolished" if the units were torn down. Select "Destroyed" if the units were lost due to fire or other natural disaster.

- From the drop down menu "Demolished/Destroyed Units Owner or Renter" select "R" for renter or "O" for

21. Notes: Use this field to enter any applicable notes about the project or development.

TABLE B

Regional Housing Needs Allocation Progress – Permitted Units Issued By Affordability

Table B is a summary of prior permitting activity in the current planning cycle, including permitting activity for the calendar year being reported. To assist jurisdictions in completing this form, HCD has pre-filled permit data as reported to HCD on prior APRs. Past unit information will auto-populate when the jurisdiction's name in the general information section of the "Start Here" tab is entered. Current year permitted units will auto-populate from data reported in table A2. If permit activity for current year is inaccurate, jurisdictions should make adjustments on field number 7, Affordability by Household Income – Building Permits in table A2.

Please contact HCD at APR@hcd.ca.gov if data from previous years does not populate or if different than the information supplied in Table B. Any changes made by localities to previous years' data in Table B will not update prior APR records maintained by HCD.

Table B reports the number of units for which permits were issued to demonstrate progress in meeting the jurisdiction's share of regional housing need for the planning period.

1. Regional Housing Needs Allocation by Income Level: Lists the jurisdiction's assigned RHNA for the planning cycle by income group. This field will be auto-populated once the jurisdiction's name is entered in the "Start

2. Year: Lists the building permit data for each year of the RHNA planning cycle beginning in the first year and ending with the data from the current reporting year which can be found in Table A2.

3. Total Units to Date (all years): Totals the number of units permitted in each income category.

4. Total Remaining RHNA by Income Level: This field uses the information from the "Total Units to Date" category and deducts the units by income category from the jurisdiction's assigned RHNA number. Note: The total units remaining to meet the RHNA allocation is in the bottom right hand corner.

TABLE C

Sites Identified or Rezoned to Accommodate Shortfall Housing Need

Please note: This table should only be filled out when a city or county identified an Unaccommodated Need of sites from the previous planning period Government Code section 65584.09, has Shortfall of Sites as identified in the housing element Government Code section 65583, subdivision (c)(1); or is identifying additional sites required by No Net Loss law pursuant to Government Code section 65863. The data in this inventory serves as an addendum to the housing element sites inventory. This table should not include rezoning for a specific project.

1. Project Identifier: Include the Assessor Parcel Number (APN) and street address. The project name and local jurisdiction tracking ID are optional.

2. Date of Rezone: If rezone was required, identify the date the rezone occurred. Enter date as month/day/year (e.g., 6/1/2018).

3. RHNA Shortfall by Household Income Category: For each development or site, list the number of units that are affordable to the following income levels (refer to Definitions section for more detail):

- Very low-income households: 0-50% AMI
- Low-income households: 50-80% AMI

Note: rezoning is not required to accommodate moderate or above moderate RHNA shortfall.

4. Type of Shortfall: From the dropdown list, select one of the following for each project:

- **No Net Loss** (Government Code section 65863): When a jurisdiction permits or causes its housing element sites inventory site capacity to be insufficient to meet its remaining unmet RHNA for lower and moderate-income households. In general, a jurisdiction must demonstrate sufficient capacity on existing sites or make available adequate sites within 180 days of there being insufficient sites to meet the remaining RHNA.
- **Unaccommodated Need** (Government Code section 65584.09): When a jurisdiction failed to identify or make adequate sites available in the prior planning period to accommodate its RHNA by income category. Note: When this condition occurred, the housing element in the current planning period in most cases will have a program to make available adequate sites to address the unmet RHNA by income category in the first year of the
- **Shortfall of Sites** (Government Code section 65583, subdivision (c)(1)): When a jurisdiction does not identify adequate sites to accommodate its RHNA by income category in the current planning period. Note: When this condition occurred, the housing element for the current planning period must have included a program to make available adequate sites to address the unmet RHNA by income category. For jurisdictions on an eight year planning period, the rezones must be complete within the first three years of the planning period.

5. Parcel Size (Acres): Enter the size of the parcel in acres.

6. General Plan Designation: Enter the new General Plan Land Use designation. If no change was made, enter the current designation.

7. Zoning: Enter the new zoning designation for the parcel. If no change was made, enter the current zoning

8. Density Allowed: Enter the minimum and maximum density allowed on each parcel. This is the density allowed after any zoning amendments are made. If no maximum density enter N/A.

9. Realistic Capacity: Enter the estimated realistic unit capacity for each parcel. Refer to Definitions for more information about "Realistic Capacity."

10. Vacant/Non-vacant: From the drop-down list, select if the parcel is vacant or non-vacant. If the parcel is non-vacant, then enter the description of existing uses in Field 11.

11. Description of Existing Uses: Include a description of existing uses. Description must be specific (i.e. SFR, MF, surplus school site, operating business, vacant commercial building, parking lot). Classifications of uses (i.e. "commercial", "retail", "office", or "residential") are not sufficient.

TABLE D

Program Implementation Status pursuant to Government Code section 65583

Report the status/progress of housing element program and policy implementation for **all** programs described in the housing element:

1. **Name of Program:** List the name of the program as described in the element.
2. **Objective**: List the program objective (for example, "Update the accessory dwelling unit ordinance").
3. **Timeframe in Housing Element**: Enter the date the objective is scheduled to be accomplished.
4. **Status of Program Implementation**: List the action or status of program implementation.

For your information, the following list includes the statutory requirements for housing element programs:

- Adequate sites (Gov. Code, § 65583, subd. (c)(1)). *Please note: Where a jurisdiction has included a rezone program pursuant to Government Code section 65583.2, subdivision (h) to address a shortfall of capacity to accommodate its RHNA, Table C must include specific information demonstrating progress in implementation including total acres, brief description of sites, date of rezone, and compliance with by-right approval and density*
- Assist in the development of low- and moderate-income housing (Gov. Code, § 65583, subd. (c)(2)).
- Remove or mitigate constraints (Gov. Code, § 65583, subd. (c)(3)).
- Conserve and improve existing affordable housing (Gov. Code, § 65583, subd. (c)(4)).

Promote and affirmatively further fair housing opportunities (Gov. Code, § 65583, subd. (c)(5)).

- Preserve units at-risk of conversion from low-income use (Gov. Code, § 65583, subd. (c)(6).

Please note: Jurisdictions may add additional rows in Table D to include all Housing Element programs, or to provide clarification or information relevant to demonstrating progress towards meeting RHNA objectives.

TABLE E

Commercial Development Bonus Approved pursuant to Government Code section 65915.7

Government Code section 65915.7 states:

"(a) When an applicant for approval of a commercial development has entered into an agreement for partnered housing described in subdivision (c) to contribute affordable housing through a joint project or two separate projects encompassing affordable housing, the city, county, or city and county shall grant to the commercial developer a development bonus as prescribed in subdivision (b). Housing shall be constructed on the site of the commercial development or on a site that…" meets several criteria.

If the jurisdiction has approved any commercial development bonuses during the reporting year, enter the following information:

1. Project Identifier: Include the parcel's APN number and street address. The project name and local jurisdiction tracking ID are optional.

2. Units Constructed as Part of the Agreement: For each development, list the number of units that are affordable to the following income levels (refer to definitions for more detail):

- Very low-income households: 0-50% AMI
- Low-income households: 50-80% AMI
- Moderate-income households: 80-120% AMI
- Above-moderate households: above 120%

3. Description of Commercial Development Bonus: Include a description of the commercial development bonus approved by the jurisdiction.

4. Commercial Development Bonus Date Approved: Enter the date that the jurisdiction approved the commercial development bonus. Enter date as month/day/year (e.g., 6/1/2018).

TABLE F

Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites pursuant to Government Code section 65583.1, subdivision (c)

Please note this table is optional: *The jurisdiction can use this table to report units that have been substantially rehabilitated, converted from non-affordable to affordable by acquisition, and preserved, including mobilehome park preservation, consistent with the standards set forth in Government Code section 65583.1, subdivision (c). Please note, motel, hotel, hostel rooms or other structures that are converted from non-residential to residential units pursuant to Government Code section 65583.1(c)(1)(D) are considered net-new housing units and must be*

Units that Do Not Count Toward RHNA: The jurisdiction may list for informational purposes only, units that do not count toward RHNA but were substantially rehabilitated, acquired or preserved.

Units that Count Toward RHNA: To enter units in this table as progress toward RHNA, please contact HCD at APR@hcd.ca.gov. HCD will provide a password to unlock the grey fields.

In order to count units reported in this table as progress towards RHNA, the jurisdiction will need to provide information that demonstrate the units meet the standards set forth in Government Code section 65583.1, subdivision (c). These program requirements are summarized on the Alternative Adequate Sites Checklist.

If HCD finds that the units meet the standards set forth in Government Code section 65583.1, subdivision (c) these units may credit up to 25 percent of the jurisdiction's adequate sites requirement per income category.

Table G

Locally Owned Lands Included in the Housing Element Sites Inventory that have been sold, leased, or otherwise disposed of, pursuant to Government Code section 65400.1

Chapter 664, Statutes of 2019 (AB 1486) added to the Government code section 65400.1, which requires jurisdictions to include in this APR a listing of sites owned by the locality that were included in the housing element sites inventory and were sold, leased, or otherwise disposed of during the reporting year.
The listing of sites must include the entity to whom the site was transferred, and the intended use of the site.

Table H

Locally Owned or Controlled Lands Declared Surplus Pursuant to Government Code section 54221, or Identified as Excess Pursuant to Government Code section 50569

Chapter 661, Statutes of 2019 (AB 1255) amended Government Code section 54230 to require cities and counties to create an inventory of surplus lands defined in subdivision (b) of Section 54221, and all lands in excess of its foreseeable needs, if any, identified pursuant to Section 50569, located in all urbanized areas and urban clusters, as designated by the United States Census Bureau, within the jurisdiction of the county or city that the county or city or any of its departments, agencies, or authorities owns or controls. Please note:
Jurisdictions are only required to report on property located in an urban area or urbanized cluster. For a map https://cahcd.maps.arcgis.com/apps/webappviewer/index.html?id=5a63b04d7c494a6ebb2aa38a2c3576f5
Cities and counties must make a description of each parcel described in paragraph (1) of Government Code section 54230 and the present use of the parcel a matter of public record and shall report this information to the Department of Housing and Community Development no later than April 1 of each year, beginning April 1, 2021, in a form prescribed by the department, as part of its annual progress report submitted pursuant to paragraph
"Surplus land" means land owned in fee simple by any local agency for which the local agency's governing body takes formal action in a regular public meeting declaring that the land is surplus and is not necessary for the agency's use. Land shall be declared either "surplus land" or "exempt surplus land," as supported by written findings, before a local agency may take any action to dispose of it consistent with an agency's policies or procedures. A local agency, on an annual basis, may declare multiple parcels as "surplus land" or "exempt surplus land."

"Surplus land" includes land held in the Community Redevelopment Property Trust Fund pursuant to Section 34191.4 of the Health and Safety Code and land that has been designated in the long-range property management plan approved by the Department of Finance pursuant to Section 34191.5 of the Health and Safety
Parcel Description must include the following:
1. APN: Enter the parcel number of the identified property**.**
2. Street Address/Intersection: Enter the street address of the property. If no street address is available, enter the
3. Existing Use: Select the existing use of the property. Use the drop-down menu to select one of the following op

- Residential
- Commercial
- Industrial
- Public Facilities
- Vacant
- Air Rights
- Other

4. Number of Units: If the existing use is residential, enter the number of units on the property.

5. Surplus Designation: Please identify if the property has been designated surplus or exempt surplus pursuant to Government Code section 54221, or excess pursuant to Government Code section 50569.
6. Parcel Size (in acres): Enter the parcel size in acres.
7. Notes (Optional): Please include any applicable notes providing additional property description. This could include description of any characteristics of the property.

Local Early Action Planning (LEAP) Grant Reporting

Pursuant to Health and Safety Code section 50515.04, recipients of Local Early Action Planning (LEAP) grants shall annually report by April 1 of the year following receipt of those funds on the status of proposed uses in the application. The report shall address the housing impact within the jurisdiction, including a summary of building permits, certificates of occupancy or other completed entitlements. Data sources may include the LEAP application (e.g., Attachment 1: Project Timeline and Budget), re-imbursement requests, other portions of the

1. **Total Award Amount**: Utilizing the LEAP application and award letter, fill in the total award amount for all proposed LEAP activities.

2. **Task**: Utilizing Attachment 1: Project Timeline and Budget from the LEAP application, fill in all project level tasks. Do not fill in sub-tasks. For example, an application might include a project level task to prepare and adopt a downtown specific plan. In this case, simply fill in downtown specific plan and do not fill in sub-tasks such as outreach, traffic studies, drafting and adoption.

3. **$ Amount Awarded**: Utilizing Attachment 1: Project Timeline and Budget from the LEAP application, fill in the total amount awarded for each project level task.

4. **$ Cumulative Reimbursement Requested**: Utilizing reimbursement requests sent to the Department, add up all requested amounts for each project level task. Note, this is reimbursement "requested" and not reimbursement "received". At the time of reporting, some reimbursement requests may be in process. The table

5. **Task Status**: Provide a brief description of the status of project level tasks. This description should address recently completed, upcoming milestones, anticipated completion dates and any schedule slippage. In addition, task status may express progress as a percentage of completion (e.g., 50% complete).

6. **Other Funding**: Note any other funding sources by amount being utilized to complete each project level task. If no other funding sources are being utilized, enter N/A. Examples of other funding includes SB 2 planning grants program, SB 1 sustainability planning grants program and local general funds.

7. **Notes**: Enter any other relevant information related to progress and impacts such as reasons for delays, anticipated numerical outcomes, etc.

8. **Summary of Entitlements, Building Permits and Certificates of Occupancy**: These tables will auto-populate from Table A2.

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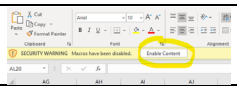
e closest known intersection.
tions:

Frequently Asked Questions

Can I leave a row blank?	Yes, you may leave blank rows in between rows that have information. However, you may not leave more than 10 ro information.
How do I delete rows?	Click on a cell in the row(s) and type **Ctrl-d**. Note: Macros must be enabled 
Why are the rows not summing correctly?	The summary tab and sum rows only include activities that occurred during the **reporting year**, according to the year
Why are some cells highlighted yellow or green?	**Yellow Cells:** Required cells for each row become highlighted yellow once any cell in the row contains a character. Th highlighted and required once any lower or moderate income units are entered into the form. **Green Cells:** Cells highlighted green are where you indicate the number of units by affordability. This is required for a for the **applicable** sections (completed entitlement, issued building permits, issued certificates of occupancy) of Tabl was issued a building permit, but not an entitlement or certificate of occupancy during the reporting year, you would cells in the building permit section only. You may leave the other sections blank even though they are highlighted gre example. Once a value is entered into this range, the range will no longer be highlighted green.
Why are the date cells highlighted red?	Cells can be highlighted red for two reasons: **Date cells:** Sometimes, dates that are copied and pasted into this form are formatted as text. When pasting dates int destination formatting" option. If the date cells are still highlighted red, they contain text. These must be converted t and paste in the dates that are formatted as text. In an adjacent column, enter the function =DATEVALUE and refer tl as text. This will result in a 5-digit number. Copy and paste these 5-digit numbers back into the APR form, then chang (i.e., 3/4/2012). **Text cells:** Cells can also be highlighted red if the length of the text entered into the cell exceeds the character limit.
Can the same project be included in both Table A and Table A2?	Yes. Table A tracks all **applications** for residential development that were received and deemed complete during the **entitlements, building permits, and certificates of occupancy** for residential development that were issued in the re and received entitlements, building permits, and/or certificates of occupancy during the reporting year, that project A2.
What if I have nothing to report?	At minimum, the "Start Here" tab and Table D must be completed. If you have nothing to report in any of the other t N/A or something similar.
How do I correct or update the values in Table B?	Table B contains data HCD has received from prior APR submittals as of October 6, 2020. If the numbers do not matc
Do I upload this form into the record for the 5th Cycle or the 6th Cycle?	HCD's guidelines are as follows: If the 6th cycle started BEFORE July 1, 2019, the APR must be uploaded into the 6th c 2019, the APR must be uploaded into the 5th cycle record.
Do I need to take the form to my Council or Board prior to submitting the APR?	Government Code section 65400 requires the planning agency to provide this report to the legislative body (i.e. local of each year. The statute does not specify in which order they be provided, and HCD does not require the report to b submitting it to HCD.
Can I use this form for a prior year?	You can use this form for 2018 and 2019. Make sure to change the reporting year in row 5 of the "Start Here" tab. Ta For the years 2017 and prior, you must use the old version of the APR form found on HCD's website.
Does submitting the Housing Element APR fulfill the requirements of submitting a General Plan APR?	No. Government Code section 65400 requires jurisdictions to also submit a General Plan Annual Progress Report to C opr.apr@hcd.ca.gov and APR@hcd.ca.gov

Please Start Here

General Information	
Jurisidiction Name	Berkeley
Reporting Calendar Year	2020
Contact Information	
First Name	Katrina
Last Name	Lapira
Title	Assistant Planner
Email	klapira@cityofberkeley.info
Phone	5109817484
Mailing Address	
Street Address	1947 Center Street
City	Berkeley
Zipcode	94704

Optional: Click here to import last year's data. This is best used when the workbook is new and empty. You will be prompted to pick an old workbook to import from. Project and program data will be copied exactly how it was entered in last year's form and must be updated.

v 3_8_21

Optional: This runs a macro which checks to ensure all required fields are filled out. The macro will create two files saved in the same directory this APR file is saved in. One file will be a copy of the APR with highlighted cells which require information. The other file will be list of the problematic cells, along with a description of the nature of the error.

Optional: Save before running. This copies data on Table A2, and creates another workbook with the table split across 4 tabs, each of which can fit onto a single page for easier printing. Running this macro will remove the comments on the column headers, which contain the instructions. Do not save the APR file after running in order to preserve comments once it is reopened.

Optional: This macro identifies dates entered that occurred outside of the reporting year. RHNA credit is only given for building permits issued during the reporting year.

Link to the online system: https://apr.hcd.ca.gov/APR

Submittal Instructions

Please save your file as Jurisdictionname2020 (no spaces). Example: the city of San Luis Obispo would save their file as SanLuisObispo2020

Housing Element Annual Progress Reports (APRs) forms and tables must be submitted to HCD and the Governor's Office of Planning and Research (OPR) on or before April 1 of each year for the prior calendar year; submit separate reports directly to both HCD and OPR pursuant to Government Code section 65400. There are two options for submitting APRs:

1. **Online Annual Progress Reporting System (Preferred) - Please see the link to the online system to the left.** This enters your information directly into HCD's database limiting the risk of errors. If you would like to use the online system, email APR@hcd.ca.gov and HCD will send you the login information for your jurisdiction. *Please note: Using the online system only provides the information to HCD. The APR must still be submitted to OPR. Their email address is opr.apr@opr.ca.gov.*

2. **Email -** If you prefer to submit via email, you can complete the excel Annual Progress Report forms and submit to HCD at APR@hcd.ca.gov and to OPR at opr.apr@opr.ca.gov. Please send the Excel workbook, not a scanned or PDF copy of the tables.

Jurisdiction	Berkeley	
Reporting Year	2020	(Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

(CCR Title 25 §6202)

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table A
Housing Development Applications Submitted

Project Identifier					Unit Types		Date Application Submitted	Proposed Units - Affordability by Household Incomes								Total Approved Units by Project	Total Disapproved Units by Project	Streamlining	Notes
1					2	3	4	5							6	7	8	9	10
Prior APN+	Current APN	Street Address	Project Name+	Local Jurisdiction Tracking ID+	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Date Application Submitted (see instructions)	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Total PROPOSED Units by Project	Total APPROVED Units by project	Total DISAPPROVED Units by Project	Was APPLICATION SUBMITTED Pursuant to GC 65913.4(b)? (SB 35 Streamlining)	Notes+
Summary Row: Start Data Entry Below								20	0	0	0	0	0	328	348	175	0	0	
	055 181701000	1931 CARLETON			ADU	R	9/2/2020							1	1	1		No	
	059 224801400	1445 EUCLID			ADU	R	1/7/2020							1	1	1		No	
	061 256200700	1132 AMADOR			ADU	R	1/8/2020							1	1	1		No	
	056 197102400	2117 EIGHTH			ADU	R	1/13/2020							1	1	1		No	
	060 241501700	1227 NEILSON			ADU	R	1/23/2020							1	1	1		No	
	052 151504600	1248 HASKELL			ADU	R	2/5/2020							1	1	1		No	
	054 173300700	2748 CALIFORNIA			ADU	R	2/6/2020							1	1	1		No	
	053 169701400	2823 CHERRY			ADU	R	2/11/2020							1	1	1		No	
	055 190302300	2425 GRANT			ADU	R	2/13/2020							1	1	1		No	
	055 186300901	2335 WARRING			ADU	R	2/18/2020							1	1	1		No	
	061 261502300	1712 MARIN			ADU	R	2/21/2020							1	1	1		No	
	054 179702401	1536 DWIGHT			ADU	R	2/27/2020							1	1	1		No	
	060 239801300	1423 STANNAGE			ADU	R	2/27/2020							1	1	1		No	
	057 208100700	1284 HEARST			ADU	R	3/4/2020							1	1	1		No	
	056 199401400	2120 ACTON			ADU	R	3/9/2020							1	1	1		No	
	054 178701600	1204 CARLETON			ADU	R	3/11/2020							1	1	1		No	
	054 173901700	1307 WARD			ADU	R	3/11/2020							1	1	1		No	
	053 167402200	1612 STUART			ADU	R	3/11/2020							1	1	1		No	
	052 156902400	2911 HILLEGASS			ADU	R	3/12/2020							1	1	1		No	
	052 155901200	2417 WOOLSEY			ADU	R	3/12/2020							1	1	1		No	
	060 243300700	1336 MCGEE			ADU	R	3/19/2020							1	1	1		No	
	064 422900300	151 TUNNEL			ADU	R	4/8/2020							1	1	1		No	
	057 209500400	840 DELAWARE			ADU	R	4/9/2020							1	1	1		No	
	059 233202100	1427 TENTH			ADU	R	4/9/2020							1	1	1		No	

Jurisdiction	Berkeley	
Reporting Year	2020	(Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.

Please contact HCD if your data is different than the material supplied here

Table B
Regional Housing Needs Allocation Progress
Permitted Units Issued by Affordability

		1	2									3	4
Income Level		**RHNA Allocation by Income Level**	**2015**	**2016**	**2017**	**2018**	**2019**	**2020**	**2021**	**2022**	**2023**	**Total Units to Date (all years)**	**Total Remaining RHNA by Income Level**
Very Low	Deed Restricted	532	70	21	59	11	33	91				285	247
	Non-Deed Restricted												
Low	Deed Restricted	442	25		3			101				129	313
	Non-Deed Restricted												
Moderate	Deed Restricted	584										91	493
	Non-Deed Restricted		1	90									
Above Moderate		1401	392	183	531	332	601	539				2578	
Total RHNA		**2959**											
Total Units			**488**	**294**	**593**	**343**	**634**	**731**				**3083**	**1053**

Note: units serving extremely low-income households are included in the very low-income permitted units totals

Cells in grey contain auto-calculation formulas

Jurisdiction	Berkeley
Reporting Year	2020 (Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 6202)

Note: "+" indicates an optional field

Cells in gray contain auto-calculation formulas

Table A2
Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Project Identifier					Unit Types		Affordability by Household Incomes - Completed Entitlement								Affordability by Household Incomes - Building Permits							Affordability by Household Incomes - Certificates of Occupancy								Streamlining	Infill	Housing with Financial Assistance and/or Deed Restrictions		Housing without Financial Assistance or Deed Restrictions	Term of Affordability or Deed Restriction	Demolished/Destroyed Units		Notes
1					2	3	4							5	6	7						8	9	10						11		12	13	14	15	16	17	18	19	20		21
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Unit Category (SFA,SFD,2-4,5+,ADU,MH)	Tenure R=Rental O=Owner	Very Low - Income Deed Restricted	Very Low - Income Non Deed Restricted	Low - Income Deed Restricted	Low - Income Non Deed Restricted	Moderate - Income Deed Restricted	Moderate - Income Non Deed Restricted	Above Moderate - Income	Entitlement Date Approved	# of Units Issued Entitlements	Very Low - Income Deed Restricted	Very Low - Income Non Deed Restricted	Low - Income Deed Restricted	Low - Income Non Deed Restricted	Moderate - Income Deed Restricted	Moderate - Income Non Deed Restricted	Above Moderate - Income	Building Permits Date Issued	# of Units Issued Building Permits	Very Low - Income Deed Restricted	Very Low - Income Non Deed Restricted	Low - Income Deed Restricted	Low - Income Non Deed Restricted	Moderate - Income Deed Restricted	Moderate - Income Non Deed Restricted	Above Moderate - Income	Certificates of Occupancy or other forms of sanctions (see instructions) Date Issued	# of Units Issued Certificates of Occupancy or other forms of sanctions	How many of the units listed Below are Streamlining Low Income?	Was Project approved using SC DENS BELT Bonus OR Streamlining? YIN	SHD Units? YIN	Assistance Programs for Each Development (see instructions)	Deed Restriction Type (see instructions)	For units affordable without financial assistance or deed restrictions, explain how the locality determined the units were affordable (see instructions)	Term of Affordability or Deed Restriction for affordable in perpetuity enter "99999"	Number of Demolished/Destroyed Units	Demolished or Destroyed Units*	Demolished/Destroyed Units Owner or Renter*	
Summary Row: Sum Data Entry Below							99	0	39	0	0	0	1	507	1116	20	0	103	0	0	0	343	209	22	0	0	0	0	0	370		243	0	N	0					0	0	0	
051 2608010300	051 2608010300	1900 STRODE			ADU	R							1	08/26/2020	1							1	08/26/2020								1	8/26/20		0	N									
051 2608010300	051 2608010300	1900 BERKELEY			ADU	R							1	08/26/2020	1							1	08/26/2020								1	8/26/20		0	N									
052 2107060700	052 2107060700	1008 EDITH			ADU	R							1	10/21/2020	1							1	10/21/2020								1	10/21/20		0	N									
052 3988010300	052 3988010300	2601 ASHBY			ADU	R							1	05/11/2020	1							1	05/11/2020								1	5/11/20		0	N									
053 1948000600	053 1948000600	2800 PINE			ADU	R							1	05/26/2020	1							1	05/26/2020								1	5/26/20		0	N									
054 1140000600	054 1140000600	1000 CLAY			ADU	R							1	06/24/2020	1							1	06/24/2020								1	6/24/20		0	N									
054 1949000300	054 1949000300	1333 BERKELEY			ADU	R							1	03/26/2020	1							1	03/26/2020								1	3/26/20		0	N									
055 3616000600	055 3616000600	2012 BONAR			ADU	R							1	06/30/2020	1							1	06/30/2020								1	6/30/20		0	N									
056 2708000300	056 2708000300	1000 CHESTNUT			ADU	R							1	03/26/2020	1							1	03/26/2020								1	3/26/20		0	N									
057 2420010300	057 2420010300	1200 CARLOTTA			ADU	R							1	06/17/2020	1							1	06/17/2020								1	6/17/20		0	N									
058 2207000300	058 2207000300	90 TOD UPLANDS			ADU	R							1	06/17/2020	1							1	06/17/2020								1	6/17/20		0	N									
059 2420010300	059 2420010300	2010 ALCATRAZ			ADU	R							1	08/20/2020	1							1	08/20/2020								1	8/20/20		0	N									
059 2140000600	059 2140000600	1810 ACTON			ADU	R							1	08/30/2020	1							1	08/30/2020								1	8/30/20		0	N									
060 2420010300	060 2420010300	1200 CARLOTTA			ADU	R							1	06/17/2020	1							1	06/17/2020								1	6/17/20		0	N									
061 2108010300	061 2108010300	1108 LAUREL			ADU	R							1	10/23/2020	1							1	10/23/2020								1	10/23/20		0	N									
061 2108010300	061 2108010300	1712 SEVENTH			ADU	R							1	10/21/2020	1							1	10/21/2020								1	10/21/20		0	N									
062 2648000300	062 2648000300	1700 TACOMA			ADU	R							1	05/21/2020	1							1	05/21/2020								1	5/21/20		0	N									
062 2648000300	062 2648000300	1200 ROSE			ADU	R							1	09/01/2020	1							1	09/01/2020								1	9/1/20		0	N									
063 2420010300	063 2420010300	1000 CARLOTTA			ADU	R							1	06/17/2020	1							1	06/17/2020								1	6/17/20		0	N									
064 2517010300	064 2517010300	1734 BEVERLY			ADU	R							1	06/26/2020	1							1	06/26/2020								1	6/26/20		0	N									
065 2420010300	065 2420010300	2608 SHASTA			ADU	R							1	07/14/2020	1							1	07/14/2020								1	7/14/20		0	N									
066 2648000300	066 2648000300	2600 MARIN			ADU	R							1	06/15/2020	1							1	06/15/2020								1	6/15/20		0	N									
067 2616010300	067 2616010300	1500 BERKELEY			ADU	R							1	10/20/2020	1							1	10/20/2020								1	10/20/20		0	N									
068 2420010300	068 2420010300	1000 CARLOTTA			ADU	R							1	06/17/2020	1							1	06/17/2020								1	6/17/20		0	N									
069 2648000300	069 2648000300	2821 ACTON			ADU	R							1	06/22/2020	1							1	06/22/2020								1	6/22/20		0	N									
070 2648000300	070 2648000300	2108 OREGON			ADU	R							1	06/24/2020	1							1	06/24/2020								1	6/24/20		0	N									
071 2616010300	071 2616010300	1500 BERKELEY			ADU	R							1	10/20/2020	1							1	10/20/2020								1	10/20/20		0	N									
072 2648000300	072 2648000300	2015 STRIPING			ADU	R							1	05/26/2020	1							1	05/26/2020								1	5/26/20		0	N									
073 2616010300	073 2616010300	1900 GRANT			ADU	R							1	08/30/2020	1							1	08/30/2020								1	8/30/20		0	N									
074 2616010300	074 2616010300	1900 STRODE			ADU	R							1	08/26/2020	1							1	08/26/2020								1	8/26/20		0	N									
075 2648000300	075 2648000300	2216 ACTON			ADU	R							1	08/20/2020	1							1	08/20/2020								1	8/20/20		0	N									
076 2076000300	076 2076000300	1012 BLAKE			ADU	R							1	06/30/2020	1							1	06/30/2020								1	6/30/20		0	N									
077 2616010300	077 2616010300	2308 BONAR			ADU	R							1	10/20/2020	1							1	10/20/2020								1	10/20/20		0	N									
078 2616010300	078 2616010300	1900 STRODE			ADU	R							1	10/26/2020	1							1	10/26/2020								1	10/26/20		0	N									
079 2420010300	079 2420010300	1934 BEVERLY			ADU	R							1	10/26/20	1							1	10/26/20								1	10/26/20		0	N									
080 2648000300	080 2648000300	1901 MARIN			ADU	R							1	11/16/2020	1							1	11/16/2020								1	11/16/20		0	N									
081 2616010300	081 2616010300	1900 HOPE			ADU	R							1	10/27/2020	1							1	10/27/2020								1	10/27/20		0	N									
082 2648000300	082 2648000300	2601 SACRAMENTO			ADU	R							1	10/20/20	1							1	10/20/20								1	10/20/20		0	N									
083 2616010300	083 2616010300	1400 ADAMS			ADU	R							1	09/07/2020	1							1	09/07/2020								1	9/7/20		0	N									
084 2648000300	084 2648000300	1900 ASHBY			ADU	R							1	11/12/2020	1							1	11/12/2020								1	11/12/20		0	N									
085 2616010300	085 2616010300	2000 DWIGHT			ADU	R							1	12/02/2020	1							1	12/02/2020								1	12/02/20		0	N									
086 2420010300	086 2420010300	1012 FOOLSBECK			ADU	R							1	12/30/2020	1							1	12/30/2020								1	12/30/20		0	N									
087 2108010300	087 2108010300	1611 LINCOLN			ADU	R							1	12/30/20	1							1	12/30/20								1	12/30/20		0	N									
088 2648000300	088 2648000300	2600 CHESTNUT			ADU	R							1	01/06/2021	1							1	01/06/2021								1	1/6/21		0	N									
089 2648000300	089 2648000300	2600 FRANKLIN			ADU	R							1	02/26/2020	1							1	02/26/2020								1	2/26/20		0	N									
090 2648000300	090 2648000300	2427 WOOLSEY			ADU	R							1	08/31/2020	1							1	08/31/2020								1	8/31/20		0	N									
091 2616010300	091 2616010300	2308 GRANT			ADU	R							1	08/13/2020	1							1	08/13/2020								1	8/13/20		0	N									
092 2616010300	092 2616010300	1710 ADAMS			ADU	R							1	05/21/2020	1							1	05/21/2020								1	5/21/20		0	N									
093 2076010300	093 2076010300	1004 CARLETON			ADU	R							1	07/14/2020	1							1	07/14/2020								1	7/14/20		0	N									
094 2420010300	094 2420010300	1200 CARLOTTA			ADU	R							1	06/17/2020	1							1	06/17/2020								1	6/17/20		0	N									
095 2420010300	095 2420010300	1430 ATHERTON			ADU	R							1	08/17/2020	1							1	08/17/2020								1	8/17/20		0	N									
096 1948000300	096 1948000300	2132 HARPER			ADU	R							1	07/30/2020	1							1	07/30/2020								1	7/30/20		0	N									
097 2616010300	097 2616010300	2408 GARDEN			ADU	R							1	07/20/2020	1							1	07/20/2020								1	7/20/20		0	N									
098 2616010300	098 2616010300	1901 MARIN			ADU	R							1	07/16/2020	1							1	07/16/2020								1	7/16/20		0	N									
099 2420010300	099 2420010300	1000 CARLOTTA			ADU	R							1	06/17/2020	1							1	06/17/2020								1	6/17/20		0	N									
100 2076010300	100 2076010300	1004 BERKELEY			ADU	R							1	08/17/2020	1							1	08/17/2020								1	8/17/20		0	N									
101 2420010300	101 2420010300	2711 JOSEPHINE			ADU	R							1	03/05/2020								1	03/05/2020											0	N									
102 2648000300	102 2648000300	1812 SACRAMENTO			ADU	R							1	10/04/2017								1	10/04/2017											0	N									
103 2648000300	103 2648000300	2600 CHESTNUT			ADU	R							1	10/05/2017								1	10/05/2017											0	N									
104 2648000300	104 2648000300	1116 CAPRIO			ADU	R							1	06/19/2020								1	06/19/2020											0	N									
105 1948000300	105 1948000300	2027 ALCATRAZ			ADU	R							1	02/11/2020								1	02/11/2020											0	N									
106 2420010300	106 2420010300	1000 CARLOTTA			ADU	R							1	06/17/2020								1	06/17/2020											0	N									
107 2420010300	107 2420010300	1418 M L KING JR			ADU	R							1	12/10/2020								1	12/10/2020											0	N									
108 1948000300	108 1948000300	2677 STRATTON			ADU	R							1	01/27/2020								1	01/27/2020											0	N									
109 2648000300	109 2648000300	2600 HEARST			ADU	R							1	05/26/2020								1	05/26/2020											0	N									
110 2616010300	110 2616010300	1901 CARLETON			ADU	R							1	10/19/2020								1	10/19/2020											0	N									
111 2420010300	111 2420010300	1200 CARLOTTA			ADU	R							1	06/17/2020								1	06/17/2020											0	N									
112 1948000300	112 1948000300	1712 CHANNING			ADU	R							1	07/20/2020								1	07/20/2020											0	N									
113 1676000300	113 1676000300	1012 OREGON			ADU	R							1	06/11/2020								1	06/11/2020											0	N									
114 1676000300	114 1676000300	1900 TYLER			ADU	R							1	06/26/2020								1	06/26/2020											0	N									
115 1707010300	115 1707010300	1000 CARLETON			ADU	R							1	07/30/2019								1	07/30/2019											0	N									
116 2120010300	116 2120010300	1708 BRIDGE			ADU	R							1	11/02/2020								1	11/02/2020											0	N									
117 2648000300	117 2648000300	2600 THOUSAND OAKS			ADU	R							1	05/26/2020								1	05/26/2020											0	N									
118 1676010300	118 1676010300	1100 TUPPER			ADU	R							1	10/20/2020								1	10/20/2020											0	N									
119 2648000300	119 2648000300	2016 ACTON			ADU	R							1	07/22/2020								1	07/22/2020											0	N									
120 2648000300	120 2648000300	1900 GRANT			ADU	R							1	07/22/2020								1	07/22/2020											0	N									
121 2648000300	121 2648000300	1900 STRAWBERRY			ADU	R							1	07/22/2020								1	07/22/2020											0	N									
122 2616010300	122 2616010300	1901 MARIN			ADU	R							1	07/16/2020								1	07/16/2020											0	N									
123 2648000300	123 2648000300	1900 ASHBY			ADU	R							1	08/26/2020								1	08/26/2020											0	N									
124 1948000300	124 1948000300	1012 STUART			ADU	R							1	08/24/2020								1	08/24/2020											0	N									
125 1948000300	125 1948000300	2617 HILGARD			ADU	R							1	06/04/2020								1	06/04/2020											0	N									
126 1948000300	126 1948000300	2017 RIVER DR			ADU	R							1	05/04/2020								1	05/04/2020											0	N									
127 2616010300	127 2616010300	1200 MCGEE			ADU	R							1	10/20/2020								1	10/20/2020											0	N									
128 2648000300	128 2648000300	2600 DWIGHT			ADU	R							1	05/26/2020								1	05/26/2020											0	N									
129 2420010300	129 2420010300	1601 DELAWARE			ADU	R							1	11/12/2020								1	11/12/2020											0	N									
130 1948000300	130 1948000300	1900 JULIA			ADU	R							1	07/07/2020								1	07/07/2020											0	N									
131 1948000300	131 1948000300	2600 DWIGHT			ADU	R							1	11/12/2020								1	11/12/2020											0	N									
132 1707010300	132 1707010300	1200 GRANT			ADU	R							1	07/06/2020								1	07/06/2020											0	N									
133 2616010300	133 2616010300	1900 MARIN			ADU	R							1	08/26/2020								1	08/26/2020											0	N									
134 2108010300	134 2108010300	1012 WEBB			ADU	R							1	07/21/2020								1	07/21/2020											0	N									
135 1676010300	135 1676010300	1020 RUSSELL			ADU	R							1	07/17/2020								1	07/17/2020											0	N									
136 2420010300	136 2420010300	1000 PARKER			ADU	R							1	08/07/2020								1	08/07/2020											0	N									
137 2616010300	137 2616010300	1210 COLUSA			ADU	R							1	08/06/2020								1	08/06/2020											0	N									
138 2648000300	138 2648000300	1012 ALLSTON			ADU	R							1	08/26/2020								1	08/26/2020											0	N									
139 1676010300	139 1676010300	1210 BLAKE			ADU	R							1	07/21/2020								1	07/21/2020											0	N									
140 2616010300	140 2616010300	1700 HILGARD			ADU	R							1	10/26/2020								1	10/26/2020											0	N									
141 2648000300	141 2648000300	1407 BYRON			ADU	R							1	08/18/2020								1	08/18/2020											0	N									
142 1948000300	142 1948000300	2600 HARPER			ADU	R							1	10/20/2020								1	10/20/2020											0	N									
143 2108010300	143 2108010300	1900 VIOLET			ADU	R							1	10/06/2020								1	10/06/2020											0	N									
144 2648000300	144 2648000300	1600 DELAWARE			ADU	R							1	10/14/2020								1	10/14/2020											0	N									
145 2616010300	145 2616010300	1900 STRUCK			ADU	R							1	10/20/2020								1	10/20/2020											0	N									
146 2420010300	146 2420010300	1715 GOODMAN			ADU	R							1	10/02/2020								1	10/02/2020											0	N									
147 2648000300	147 2648000300	1701 MARIN			ADU	R							1	08/18/2020								1	08/18/2020											0	N									
148 1707010300	148 1707010300	1000 ALLSTON			ADU	R							1	10/02/2020								1	10/02/2020											0	N									
149 2616010300	149 2616010300	1710 SUTTER			ADU	R							1	10/20/2020								1	10/20/2020											0	N									
150 2648000300	150 2648000300	1701 MARIN			ADU	R							1	08/18/2020								1	08/18/2020											0	N									
151 1707010300	151 1707010300	2700 SUTTER			ADU	R							1	05/18/2020								1	05/18/2020											0	N									
152 2648000300	152 2648000300	2648 SHASTA			ADU	R							1	08/20/2020								1	08/20/2020											0	N									
153 2616010300	153 2616010300	1900 CHANNING			ADU	R							1	08/18/2020								1	08/18/2020											0	N									
154 1948000300	154 1948000300	1008 EDITH			ADU	R							1	05/18/2020								1	05/18/2020											0	N									
155 2648000300	155 2648000300	1900 FIFTH			ADU	R							1	11/04/2020								1	11/04/2020											0	N									
156 2616010300	156 2616010300	1710 FRESNO			ADU	R							1	10/27/2020								1	10/27/2020											0	N									
157 2616010300	157 2616010300	1900 GRANT			ADU	R							1	10/20/2020								1	10/20/2020											0	N									
158 2616010300	158 2616010300	1600 BERKELEY			ADU	R							1	10/21/2020								1	10/21/2020											0	N									
159 2648000300	159 2648000300	1600 FOREST			ADU	R							1	11/04/2020								1	11/04/2020											0	N									
160 1948000300	160 1948000300	2647 PRAIRIE			ADU	R							1	05/27/2020								1	05/27/2020											0	N									
161 1948000300	161 1948000300	2100 LEWISTON			ADU	R							1	10/26/2020								1	10/26/2020											0	N									
162 1948000300	162 1948000300	2011 LORINA			ADU	R							1	10/14/2020								1	10/14/2020											0	N									
163 2616010300	163 2616010300	2900 SOUTHAMPTON			ADU	R							1	10/26/2020								1	10/26/2020											0	N									
164 2616010300	164 2616010300	1900 ESSEX			ADU	R							1	10/20/2020								1	10/20/2020											0	N									
165 1948000300	165 1948000300	2600 FAIRVIEW			SFD	D							1	10/20/2020								1	10/20/2020											0	N									
166 2076010300	166 2076010300	1210 CORNELL			SFD	D							1	01/20/2016								1	01/20/2016											0	N									
167 2648000300	167 2648000300	1710 HEARST			SFD	D							1	8/20/2019								1	8/20/2019											0	N									
168 2076010300	168 2076010300	1000 CAMPUS			SFD	D							1	9/20/2019								1	09/01/2020											0	N									
169 2648000300	169 2648000300	2600 HEARST			SFD	D							1	10/21/2019								1	10/21/2019											0	N									
170 1948010300	170 1948010300	2601 ASHBY PARK			SFD	D							1	10/21/2019								1	10/21/2019											0	N									
171 1707010300	171 1707010300	1011 ASHBY PARK			SFD	D							1	10/21/2019								1	10/21/2019											0	N									
172 2616010300	172 2616010300	2700 ALLAHABAD			SFD	D							1	8/13/2020								1	08/13/2020											0	N									
173 2648000300	173 2648000300	2600 MARIN			SFD	D							1	10/20/2020								1	10/20/2020											0	N									
174 1948000300	174 1948000300	2600 DWIGHT			SFD	D							1	10/20/2020								1	10/20/2020											0	N									
175 1948000300	175 1948000300	2616 CARLETON			SFD	D							1	8/13/2020								1	08/13/2020											0	N									
176 1948000300	176 1948000300	2616 CARLETON			SFD	D							1	8/13/2020								1	08/13/2020											0	N									
177 1948000300	177 1948000300	2616 CARLETON			SFD	D							1	8/13/2020								1	08/13/2020											0	N									
178 1948000300	178 1948000300	2616 CARLETON			SFD	D							1	8/13/2020								1	08/13/2020											0	N									
179 1707010300	179 1707010300	2707 SAN PABLO			5+	R	0						39	10/8/2019	41	0						41	10/8/2019	0	0						39	11/1/20	0

Jurisdiction Berkeley

Reporting Year 2020 (Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

	007 2004080060	1397 University			5+	R	5						34	7/31/20								0			0									0		N			DB							Group Living Accommodation that has separate kitchen/ sanitary facilities within each unit.
															34																															
	007 2004081080	2086 M L K Jr.			5+	R	5						67	7/31/20	34							0			0									0		N			DB							
	004 1623001001	2600 San Pablo			5+	R	2						21	7/31/20	67							0			0									0		N			DB							
	004 1623001002	2604 San Pablo			5+	R	2						21	7/31/20	21							0			0									0		N			DB							
	004 1623001003	2608 San Pablo			5+	R	2						20	7/31/20	21							0			0									0		N			DB							
	005 1623001001	2000 Dwight			5+	R							110	10/15/20	20							0			0									0		N			DB							Shelter housing
	005 1627001001	2080 Bancroft			5+	R	5						82	7/31/20	110							0			0									0		N			DB							
	006 1679002002	2631 Channing			5+	R							5	7/31/20	82							0			0									0		N										
	006 1679002003	2635 Channing			5+	R							5	7/31/20	5							0			0									0		N										
	007 2004080050	2129 Kittredge			5+	R							186	4/29/20	5							0			0									0		N										
	004 1742002002	2700 San Pablo			5+	R							5	11/4/20	186							0			0									0		N										
	005 1623001003	2208 Telegraph			5+	R							1	7/1/20	5							0			0									0		N										
	006 1642011100	1933 Fifth			2 to 4	R							2	2/18/20	1							0			0									0		N										
	006 1642011101	1937 Fifth			2 to 4	R							2	2/18/20	2							0			0									0		N										
	005 1608001000	2715 Durant			SFD	O							3	10/20/20	2							0			0									0	Demolished	N										
	005 1642002000	2027 Fifth			SFD	O							1	4/2/20	3							0			0									0		N										
	003 1608011100	1829 Haste			SFD	R							2	3/17/20	1							0			0									0		N										
	003 1608011200	2135 Otsego			SFD	O							1	6/1/20	2							0			0									0		N										
	003 2116004000	1755 Stuart			SFD	O							1	6/16/20	1							0			0									0		N										
	004 1708011100	2023 Tevis			SFD	R							1	6/17/20	1							0			0									0		N										
	007 2016004000	2512 Ellsworth			SFD	O							1	7/1/20	1							0			0									0		N										
	001 1903020001	2380 Prospect			SFD	R							1	4/29/2019								0			0									0		N										Group Living Accommodation structured as single family dwelling unit.
	004 1675002002	2601 Haste			5+	R							55	7/11/2018								55	7/11/2018		0								55	8/18/2020	0	N										Group Living Accommodation. That has separate kitchen/ sanitary facilities within each group of units.
	004 1623002100	609 FOLSOM			2 to 4	O							1	6/1/2018	55							1	03/11/2019									1	8/18/2020		N										
	004 1623002140	613 FOLSOM			2 to 4	O							1	6/1/2018	1							1	03/11/2019									1	11/16/2020		N										
	004 1623002150	615 FOLSOM			2 to 4	O							1	6/1/2018	1							1	03/11/2019									1	8/18/2020		N										
	004 1623002160	619 FOLSOM			2 to 4	O							1	6/1/2018	1							1	03/11/2019									1	8/18/2020		N										
	004 1617001100	2701 Shattuck			5+	R	5						52	6/30/2020	1							0			0									0		N			DB							
	003 1608002000	2512 Berkeley Way			SFD	R	99		99				1	7/9/2020	52	53		99				0	7/9/2020		52								0		N			DB 53							
															1							0			0									0		N		

Jurisdiction: Monterey

Reporting Year: 2020 (Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT
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(CCR Title 25 §6202)

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Jurisdiction: Monterey

Reporting Year: 2020 (Jan. 1 - Dec. 31)

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Jurisdiction	Berkeley
Reporting Year	2020 (Jan. 1 - Dec. 31)

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Jurisdiction	Berkeley	
Reporting Year	2020	(Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT
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Table C
Sites Identified or Rezoned to Accommodate Shortfall Housing Need

Project Identifier				Date of Rezone	RHNA Shortfall by Household Income Category				Type of Shortfall	Sites Description							
1				2	3				4	5	6	7	8		9	10	11
APN	Street Address	Project Name+	Local Jurisdiction Tracking ID+	Date of Rezone	Very Low-Income	Low-Income	Moderate-Income	Above Moderate-Income	Type of Shortfall	Parcel Size (Acres)	General Plan Designation	Zoning	Minimum Density Allowed	Maximum Density Allowed	Realistic Capacity	Vacant/Nonvacant	Description of Existing Uses
Summary Row: Start Data Entry Below																	

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction	Berkeley	
Reporting Year	2020	(Jan. 1 - Dec. 31)

Table D

Program Implementation Status pursuant to GC Section 65583

Housing Programs Progress Report

Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.

1	2	3	4
Name of Program	**Objective**	**Timeframe in H.E**	**Status of Program Implementation**
Berkeley Housing Authority	**Provided housing assistance for low-income residents**	**ongoing**	**The BHA provides housing assistance to residents. BHA provides rental assistance to a total of 1,939 units through the Section 8 and Moderate Rehabilitation Program.**
Boards and Commissions	**Facilitate citizen input in City decisions**	**ongoing**	**The City held over 100 public meetings in 2020 on topics such as HTF, development projects, affordable housing and zoning ordinance amendments.**
Condominium Conversion Ordinance	**Control the rate of conversion and collect fees to fund affordable housing.**	**ongoing**	**In 2020, 8 units were approved for conversion.**
Demolition Controls and Unit Replacement Requirement	**Maintain the number of housing units in Berkeley.**	**ongoing**	**Amendments to the Demolition Ordinance were actively considered by the 4x4 Committee (which includes members of City Council and the Rent Stabilitzation Board) in 2020 and continue to be worked on in 2021. Changes in State Law (SB 330) and State Case Law have added to the complexity of this project.**

Energy Conservation Opportunities and Programs	Promote energy efficiency in new and existing construction.	ongoing	In 2020, 58 Berkeley homes received cash rebates totaling $66,111 for 208 energy efficient measures through the BayREN Home+ Program. In addition, 165 dwelling units in Berkeley received energy and water upgrades, qualifying for $123,750 in rebates and saving 43,710 kWh of electricity and 8,375 therms of natural gas, through the Bay Area Multifamily Building Enhancements Program. In 2020, 245 homes had energy assessments during property sales and 135 large buildings completed energy benchmarking to comply with Berkeley's Building Energy Savings Ordinance (BESO). Newly constructed buildings became subject to Berkeley's Natural Gas Prohibition (BMC Chapter 12.80) and reach code (BMC Chapter 19.36) on January 1, 2020.
Fair Housing Assistance, Outreach and Education and programs addressing impediments to Fair Housing	Provide fair housing services and education to mitigate impediments to fair housing.	ongoing	In 2020, 44 clients were served by ECHO. All received fair housing counseling, 25 issues were investigated, 25 issues were investigated, and 10 clients's rights were protected, restored or acquired. Additionally, 10 fair housing tests were conduted and no vilations were found. Two educational workshops for landlors/property managers were conducted and community based organizatoions reaching 10 residents.
Addressing Impediments to Fair Housing	Maintain the diversity of Berkeley's population	2015-2020	In 2020, the City funded programs serving people with disabilities at $1,560,733 and programs for seniors at $9,110.
Home Modifications for Accessibility and Safety (Rebuilding Together and CIL)	Provide home modification for accessibility.	ongoing	In 2020, COVID-19 had an impact on small construction sites which resulted in fewer rehabilitation and ADA improved accessibility repair projects being completed. Since these rehabilitation programs primarily serve high-risk populations (e.g. seniors/disabled), the agencies had to develop infection prevention protocols and adhere to the small construction site COVID-19 protocols which caused a delay in fully completing projects. In CY2020, Habitat for Humanity completed two home rehabilitation repairs, Rebuilding Together completed five home rehabilitation repairs, and CIL completed 12 ADA improved accessibility repairs projects. SDRLP completed four home rehabilitation projects.
HHSP: EveryOne Home Plan	Implement the EveryOne Home Plan	ongoing	In 2019, the City continued to participate in the Everyone Home Leadership Board. In 2019, Berkeley became the first jurisdiction in Alameda County to adopt the 2018 Strategic Update to the EveryOne Home Plan.
HHSP: Community Agency Contracting	Provide support services to homeless individuals and families.	ongoing	Community agency contracting for HHSP related programs totaled $15,889,119 in 2020.

HHSP: Homeless Housing Locations	Provide emergency shelter, transitional housing and permanent supportive housing programs	ongoing	In 2020, The City provided 226 (109)* year-round shelter beds, 28 (19)* seasonal shelter beds, 5 (3)* family transitional housing beds, 15 (9)* individual transitional housing beds, 506 permanent supportive housing units, including 277 permanent supportive housing units through HUD Shelter Plus Care grants, 15 additional Square One (City of Berkeley General Fund) units, 164 site-based units, and 60 HUD Mainstream vouchers for Non-Elderly and Disabled (NED) individuals. *(Reduced number of beds in 2020 due to COVID-19 pandemic).
HHSP: Centralized bed reservation system	Reduce nightly vacancies in shelters with reservations.	ongoing	Berkeley continues to have a centralized reservation system to fill unfilled shelter beds resulting in a very low nightly vacancy rate.
HHSP: City's Housing Retention Program and ARRA Funding for HPRP	Provide housing retention support to prevent homelessness.	2012 through 2015	The HRP issued 19 household grants totaling $21,346 in 2015. In January 2016, the funds were shifted to provide rapid rehousing financial assistance for people who were literally homeless.
HHSP: Priority Home Partnership (PHP) Program	Provide a county-wide prevention and rapid rehousing program.	ongoing	The City continues to allocate PHP funds to its Coordinated Entry Homeless Services System.
HHSP: Relocation Services	Provide tenants and owner relocation counseling.	ongoing	In 2020, 41 tenants and 16 landlords received assistance
HHSP: Reverse Mortgagee Counseling	Assist low-income elderly homeowners access home equity	Discontinued	The City no longer contracts with ECHO to provide reverse mortgage counseling.
HHSP: Shelter Plus Care	Provide supportive housing for homeless households.	ongoing	In 2020, the City provided Shelter+Care vouchers to 55 new households to access permanent housing.
Housing code compliance and the Rental Housing Safety Program (RHSP)	Maintain safe housing stock.	ongoing	In 2020, Housing Code Enforcement/the Rental Housing Safety Program opened 184 new reactive (complaint driven) and 174 proactive cases, for a total of 358 new cases.
Housing Mitigation Fees for Non-residential development	Compensate increased demand for housing from new development	ongoing	The City continues to apply this fee to major commercial development projects, of which there are few. Fee is payable in installments over time, so revenue amounts are modest. Roughly $400K is expected to come due in next 12-24 months.
Housing Trust Fund	Develop and preserve long-term BMR housing.	ongoing	In 2019, the City executed contracts for $21.5M in development funds for four new construction affordable housing developments.
Inclusionary Housing/State Density Bonus	Increase the supply of housing affordable to lower-income HHs	ongoing	In 2020, the following project milestones were met for Density Bonus projects: 8 entitlements, 3 projects issued building permits, and 1 projects completed.

Mitigating Governmental Constrains	**Reduce governmental constraints on production of new housing.**	**ongoing**	**The planning department continued public outreach efforts, interdepartmental roundtable, and expedited project reviews in 2020. Possible constraints continue to be reviewed.**
Preserving Units at Risk of Conversion to Market Rate	**Preserve affordable housing units at risk of converting to market rate.**	**ongoing**	**The 2015 Housing Element identified only one project at higher risk of conversion, Rosewood Manor. That development is still owned by a mission-oriented nonprofit organization and managed by an expert nonprofit property manager, with no indication of intent to convert.**
Priority Development Area Program	**Encourage higher density new development near transit.**	**ongoing**	**In December of 2020, the City adopted a new Adeline Corridor Specific Area Plan. In 2020 the City requested the North Berkeley BART Station be classified as a new PDA and has been working with the community on new development standards that comply with AB 2023. The City applied for grant funidng to begin work on the San Pablo Avenue PDA. The City continues to work on the Southside Zoning Modifications project that will allow for more denisty near campus for student housings.**
Problem Properties Task Force (Team)	**Address safety concerns at vacant/blighted properties.**	**ongoing**	**The City continues to activate the PPTF on an as-needed basis for properties with safety concerns.**
Project Review Outreach Efforts	**Actively solicit input from Berkeley residents on proposed projects.**	**ongoing**	**Information about all major projects continued to be provided at projects sites.**
Reasonable Accommodation Ordinance	**Process reasonable accommodation requests efficiently.**	**ongoing**	**Reasonable accommodations continue to be available.**
Redevelopment Agency Tax increment Set-Aside Funds for Housing Activity	**Fund affordable housing through tax increment set-asides funds.**	**to 2020**	**The 2011 Budget Act approved the dissolution of the state RAs. In January of 2012 the City elected to serve as the Successor Agency to the RA with an oversight board.**
Rent Stabilization and Tenant Protections	**Rent stabilization and good cause for eviction for Berkeley tenants.**	**ongoing**	**In 2020, the Rent Board continued educational counseling and support for landlords and tenants.**
Second Units	**Increase the supply of housing through second dwelling units.**	**ongoing**	**In 2019 the State amended ADU State law, making it easier to establish an ADU on a lot with an existing or proposed residential dwelling. In December of 2019 the City adopted an ADU Urgency Ordinance precluding the development of ADUs on lots that front a street with less than 26 feet in width in the Fire 2 and 3 zones and the ES-R zoning district. Since the urgency ordinance expired in December 2020, the City now administers State ADU law.**

Accessory Dwelling Units	**Increase the supply of housing through accessory dwelling units.**	**ongoing**	**In 2019 the State amended ADU State law, making it easier to establish an ADU on a lot with an existing or proposed residential dwelling. In December of 2019 the City adopted an ADU Urgency Ordinance precluding the development of ADUs on lots that front a street with less than 26 feet in width in the Fire 2 and 3 zones and the ES-R zoning district. Since the urgency ordinance expired in December 2020, the City now administers State ADU law. .**
Seismic Preparedness Programs	**Improve the safety of housing through seismic retrofits.**	**ongoing**	**In 2020, for the soft story program, 245 retrofits have been completed and 52 retrofits are still required by our Mandatory Retrofit Ordinance. Through the Retrofit Grants program, nearly $2 million in grant funding has been provided to Berkeley property owners, including 45 design grants and 42 construction grants. Of 593 URM properties identified, 5 URM buildings remain to be retrofitted. 24 Berkeley homes completed seismic upgrades through the 2020 Earthquake Brace and Bolt program.**
Senior and Disabled Home Improvement Loan Program	**Assist senior and disabled HHs preserve their housing.**	**ongoing**	**In 2020, one loan was issued to rehabilitate and preserve housing via the the City's Senior and Disabled loan program.**
Tool Lending Library	**Assist Berkeley residents with the preservation of the City's housing stock.**	**ongoing**	**The new TTL branch opened in May 2013 with more space for an increased tool inventory.**

Jurisdiction	Berkeley	
Reporting Period	2020	(Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table E

Commercial Development Bonus Approved pursuant to GC Section 65915.7

Project Identifier				Units Constructed as Part of Agreement				Description of Commercial Development Bonus	Commercial Development Bonus Date Approved
1				2				3	4
APN	Street Address	Project Name+	Local Jurisdiction Tracking ID+	Very Low Income	Low Income	Moderate Income	Above Moderate Income	Description of Commercial Development Bonus	Commercial Development Bonus Date Approved
Summary Row: Start Data Entry Below									

Jurisdiction	Berkeley	
Reporting Period	2020	(Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table F

Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites pursuant to Government Code section 65583.1(c)

Please note this table is optional: The jurisdiction can use this table to report units that have been substantially rehabilitated, converted from non-affordable to affordable by acquisition, and preserved, including mobilehome park preservation, consistent with the standards set forth in Government Code section 65583.1, subdivision (c). Please note, motel, hotel, hostel rooms or other structures that are converted from non-residential to residential units pursuant to Government Code section 65583.1(c)(1)(D) are considered net-new housing units and must be reported in Table A2 and not reported in Table F.

Activity Type	Units that Do Not Count Towards RHNA+ Listed for Informational Purposes Only				Units that Count Towards RHNA + Note - Because the statutory requirements severely limit what can be counted, please contact HCD to receive the password that will enable you to populate these fields.				The description should adequately document how each unit complies with subsection (c) of Government Code Section 65583.1+
	Extremely Low-Income+	Very Low-Income+	Low-Income+	TOTAL UNITS+	Extremely Low-Income+	Very Low-Income+	Low-Income+	TOTAL UNITS+	
Rehabilitation Activity									
Preservation of Units At-Risk									
Acquisition of Units									
Mobilehome Park Preservation									
Total Units by Income									

Jurisdiction	Kansas	
Reporting Period	2020	Jan 1, 2021 - Dec 31, 2021

Note: Only data, each only tracked and/or the housing period she received during a document or data sharing the reporting jurisdiction, activity, services, sources or otherwise displayed during the reporting year.

Table 1A
Housing Provided Implementation
(CoC Title 24 §578.8)

Project Information						
Table 1A						
Project Information						
APR	**Street Address**	**Project Name**	**Total Unit/Bed Capacity HP**	**Number Housing Units in the Housing Stock**	**Entry in Unit/Bed (y/n)**	**Initial Date for Site**
Project Information	Project Address					

Jurisdiction	Berkeley	
Reporting Period	2020	(Jan. 1 - Dec. 31)

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Housing Element Implementation

(CCR Title 25 §6202)

Table H

Locally Owned Surplus Sites

Parcel Identifier			
1	**2**	**3**	**4**
APN	**Street Address/Intersection**	**Existing Use**	**Number of Units**
Summary Row: Start Data Entry Below			

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

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Designation	Size	Notes
5	6	7
Surplus Designation	**Parcel Size (in acres)**	**Notes**

Jurisdiction	Berkeley	
Reporting Year	2020	(Jan. 1 - Dec. 31)

Building Permits Issued by Affordability Summary		
Income Level		**Current Year**
Very Low	Deed Restricted	91
	Non-Deed Restricted	0
Low	Deed Restricted	101
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		541
Total Units		**733**

Note: Units serving extremely low-income households are included in the very low-income permitted units totals

Housing Applications Summary	
Total Housing Applications Submitted:	68
Number of Proposed Units in All Applications Received:	348
Total Housing Units Approved:	175
Total Housing Units Disapproved:	0

Use of SB 35 Streamlining Provisions	
Number of Applications for Streamlining	0
Number of Streamlining Applications Approved	0
Total Developments Approved with Streamlining	0
Total Units Constructed with Streamlining	0

Units Constructed - SB 35 Streamlining Permits			
Income	**Rental**	**Ownership**	**Total**
Very Low	74	0	74
Low	101	0	101
Moderate	0	0	0
Above Moderate	4	0	4
Total	179	0	179

Cells in grey contain auto-calculation formulas

Jurisdiction	Berkeley	
Reporting Year	2020	(Jan. 1 - Dec. 31)

L

Please update the status of the proposed uses listed in the entity's application for funding and the c
50515.02 or 50515.03, as applicable.

Total Award Amount	$

Task	$ Amount Awarded	$ Cumulative Reimbursement Requested
BART Zoning Standards	$125,000.00	$0.00
Housing Element Update (including CEQA review)	$325,000.00	$0.00
Feasibility Analysis of Affordable Housing Requirements	$50,000.00	$0.00

Summary of entitlements, building permits, and certificates of occupancy (auto-populated from Tab

Completed Entitlement Issued by Affordability Summary	
Income Level	
Very Low	Deed Restricted
	Non-Deed Restricted
Low	Deed Restricted
	Non-Deed Restricted
Moderate	Deed Restricted
	Non-Deed Restricted
Above Moderate	
Total Units	

Building Permits Issued by Affordability Summary
Income Level

Very Low	Deed Restricted
	Non-Deed Restricted
Low	Deed Restricted
	Non-Deed Restricted
Moderate	Deed Restricted
	Non-Deed Restricted
Above Moderate	
Total Units	

Certificate of Occupancy Issued by Affordability Summary	
Income Level	
Very Low	Deed Restricted
	Non-Deed Restricted
Low	Deed Restricted
	Non-Deed Restricted
Moderate	Deed Restricted
	Non-Deed Restricted
Above Moderate	
Total Units	

ANNUAL ELEMENT PROGRESS REPORT
.ocal Early Action Planning (LEAP) Reporting
(CCR Title 25 §6202)
:orresponding impact on housing within the region or jurisdiction, as applicable, categorized based on th

500,000.00

Total award amount is auto-populated based on amounts entered in rows 15-26.

Task Status
In progress
In progress
In Progress

ɔle A2)

Current Year
95
0
88
0
0
0
927
1110

Current Year

91
0
101
0
0
0
541
733

Current Year
22
0
0
0
0
0
377
399

e eligible uses specified in Section

Other Funding	Notes
Other	SB-2
Local General Fund	
Local General Fund	